

PREHOSPITAL POLICY

Policy Reference No: 402
Effective Date: 3/1/97
Supersedes: 2/1/92

SUBJECT: CONTINUING EDUCATION COURSE APPROVAL GUIDELINES

- I. For any continuing education (CE) course to be approved to receive CE units (hours), the following must be completed:
 - A. The course provider must be an approved CE provider and must maintain records for at least four years from the date the class is offered, including an outline of the material presented. At a minimum, this course outline shall include:
 - 1. Name of instructor(s) and qualifications to teach the topic.
 - 2. Topics covered.
 - 3. What direct application the course has to the EMT-P scope of practice.
 - B. The course must meet the continuing education guidelines promulgated by the State EMS Authority.

_____	_____
County Health Officer	Date
_____	_____
Executive Director, Emergency Medical Services Agency	Date
_____	_____
Medical Director, Emergency Medical Services Agency	Date

- C. Course credit will be given only after the class sign-in roster is completed.
- D. The EMS Agency or the California EMS Authority may deny continuing education for reasons including, but not limited to:
 - 1. Course is not directly applicable to the EMT-P scope of practice.
 - 2. The course provider is not an approved continuing education provider.